

SCHOOL OF ENVIRONMENTAL AND BIOLOGICAL SCIENCES

1. Criteria for School to School Transfer Admission

- Students must have completed a minimum of 12 credits at Rutgers University by the end of the current semester. Admission will be based upon an evaluation of not only the applicant's academic overall performance but also course work related to the student's intended major by the School of Environmental and Biological Sciences Admissions and Scholastic Standing Committee.
- Students must remain in good academic standing at their current school and/or must have a 2.0 cumulative GPA, and satisfactorily complete the current semester. Exceptions to this policy may be possible – write to schooltoschool@sebs.rutgers.edu.
- Students must pursue a major offered by the School of Environmental and Biological Sciences. These majors are listed within the online application.
- Students must indicate on their application if they are currently under review for disciplinary action.
- School to School transfer is **only** for students seeking their first bachelor's degree.
- **Math:** All Rutgers-New Brunswick students must have completed Intermediate Algebra (01:640:026) or an acceptable equivalent course with a grade of "C" or better by the end of the semester in which they are applying. Rutgers-Newark students must have completed Pre-calculus 21:640:114 with a grade of "C" or better and Rutgers-Camden students must have completed Pre-calculus 50:640:115 with a grade of "C" or better by the end of the semester in which they are applying.
- **Writing:** All Rutgers-New Brunswick students must have completed Expository Writing, 01:355:101 or equivalent with a grade of "C" or better by the end of the semester in which they are applying. Rutgers-Newark applicants must have completed both English Composition 21:355:101 and 21:355:102 with a grade of "C" or better in each course by the end of the semester in which they are applying. Rutgers-Camden applicants must have completed both English Composition 50:350:101 and 50:350:102 with a grade of "C" or better in each course by the end of the semester in which they are applying.

2. Conditions

- 30 of the last 42 credits must be completed at Rutgers University-New Brunswick.
- All admitted SEBS students must register for a minimum of one full-time semester before being eligible to graduate. Non-traditional students can contact the Office of Academic Programs at schooltoschool@sebs.rutgers.edu with any questions regarding this requirement.
- Students must adhere to all SEBS and Rutgers University-New Brunswick policies and procedures.

- Students transferring to SEBS from Rutgers University-Newark and Rutgers University-Camden will have their prior curriculum evaluated in order to determine core curriculum applicability.
- All coursework, including previously accepted transfer credit, will be re-evaluated and adjusted in accordance with SEBS policies.
- All courses must be completed with a final grade. No TF, TZ, NG or INC grades. Temporary and blank grades will be re-calculated into the student's GPA as F grades when considering admission.
- Students are limited to submission of application to only one school per semester.

3. Required Documents

- University Registrar will automatically forward the applicant's Rutgers University academic transcript to the school upon submission of the online application.

4. Graduation Requirements

See <http://www.sebs.rutgers.edu/academics>

5. School Contact

schooltoschool@sebs.rutgers.edu

Dean Liaan Pechera
Office of Academic Programs
Martin Hall
88 Lipman Drive
New Brunswick, NJ 08901-8525
848 932-3000

6. Application Deadline/Procedures and Notification Schedule

- Students interested in applying for admission to the School of Environmental and Biological Sciences must submit the school-to-school transfer online application by no later than December 7, 2019.
- Applicants will receive notification of their admissions decision via email on or before January 13, 2020. This letter of admission will identify your academic advisor and curriculum codes. It is essential that students contact their advisor to discuss their academic program. Questions relating to academic policies and procedures can be directed to the Office of Academic Programs at 848 932-3000.
- Any additional conditions will be noted in the notification message to admitted students.
- Applicants should also consult Degree Navigator (<http://nbdn.rutgers.edu>) for information regarding degree requirements.

7. School Enrollment

- By submitting an application, an admitted student declares his/her intention to enroll at the School of Environmental and Biological Sciences for the upcoming semester. The dean's office will notify the University Registrar to change the student's school of registration to the School of Environmental and Biological Sciences (school code 11). If a student does not indicate their decision to accept or decline the admission to SEBS, the School of Environmental and Biological Sciences reserves the right to switch the student to SEBS (school code 11) or to deny the application.

8. Withdrawal of Application

- Prior to a decision, an applicant may withdraw his/her application by visiting the status screen and clicking on "Withdraw My Application."

9. Withdrawal After Admission

- If an admitted student chooses not to enroll at the School of Environmental and Biological Sciences, he/she must select the "Decline Transfer" button displayed in their admission email within the timeframe indicated so that his/her school of registration may be modified accordingly. If a student initially accepts admission and then chooses to decline the transfer, he/she must contact the Office of Academic Programs immediately at schooltoschool@sebs.rutgers.edu.

10. University Housing

- Students may contact Residence Life Assignment Office at 848-445-0750 to inquire about housing opportunities at the school for the upcoming semester. Housing accommodations are assigned to school-to-school transfers on a space-available basis and not guaranteed.

11. Student Accounting Services/Financial Aid

- Students should contact Student Accounting Services at 848-932-2254 and Financial Aid at 848-932-7057 (if applicable) to determine if there will be changes in the term bill or financial aid as a result of the transfer.

Scholarships

- Please note that some Rutgers Scholarships and Awards will not transfer. For questions regarding scholarships, please contact Dean Joseph Ventola at ventola@sebs.rutgers.edu or 848-932-3000.

12. Accommodations under ADA/Section 504

- Newark/Camden applicants who are currently receiving accommodations should contact the Office of Disability Services office in New Brunswick at 848-445-6800 or dsoffice@echo.rutgers.edu to facilitate uninterrupted accommodations.

Updated 8/18